

**Rochelle Park Board of Education
Regular Meeting-7:30 P.M.
April 8, 2013**

- I. Call to Order and Flag**
- II. Roll Call**

Board Member	Present	Absent
Mr. Robert J Esposito, Vice President		
Mr. Sam Allos		
Mrs. Teresa Cravello		
Mrs. Maria Lauerman		
Mrs. Dimitria Leakas		
Mr. Mark Scully		
Mrs. Patricia Dee Bilka, President		

Others present:

- Bert Ammerman, Interim Superintendent
- Vincent Occhino, Interim Board Administrator/Board Secretary
- Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”
“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

- IV. Superintendent’s Report**
- V. Business Administrator’s Report**
- VI. Public Questions on the Resolutions (Agenda Items Only)**

During this portion of the meeting, the residents are invited to address the Board regarding the agenda items only.

Motion by _____, seconded by _____, to open public comment at ____pm.

Roll Call

JE SA TC ML DL MS PB

Motion by _____, second by _____, to close public comment at ____pm.

Roll Call

JE SA TC ML DL MS PB

VII. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

ROUTINE MATTERS RESOLUTIONS R1-R6

POLICY #0168- APPROVALS OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:

- March 4, 2013 Caucus Meeting & Executive Session
- March 11, 2013 Regular Meeting & Executive Session
- March 20, 2013 Special Board Meeting- Board Training
- March 25, 2013 Special Public Budget Hearing & Executive Session

Motion by _____, second by _____,
Roll Call

JE SA TC ML DL MS PB

POLICY#5200 ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of March 2013 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	461		1-1 st Grade
Hackensack H.S.	143.5		1-7 th Grade
Academies/Technical Schools	<u>16</u>		1-8 th Grade
Totals	620.5		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	9181	Possible Days	920
Days Present	8756	Days Present	885.5
Days Absent	425	Days Absent	34.5
% Present	95.3%	% Present	96.2%
% Absent	4.7%	% Absent	3.8%

Motion by _____, second by _____,
Roll Call

JE SA TC ML DL MS PB

POLICY #8420 EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of March 2013 for the Rochelle Park School District.

- Fire Drill - March 5, 2013
- Security Drill – March 27, 2013

Motion by _____, second by _____,
Roll Call

JE SA TC ML DL MS PB

POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING

R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for March 2013 on behalf of the Rochelle Park School District.

March 2013

Reported Cases: 1
Number of Cases open: 0
Number of Cases closed: 1
Number of Incidents determined to be HIB: 1

Motion by _____, second by _____,
Roll Call

JE SA TC ML DL MS PB

POLICY #2340- FIELD TRIPS

R5. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the following field trip request:

Mrs. Hani, Mrs. Shean, Mrs. Sobek, Mrs. Marrano, Mrs. Coffey to accompany the Kindergarten students to Abma's Farm in Wyckoff on April 30, 2013 with a rain date of May 2, 2013 at a cost of \$11.00 to be borne by the parents. (Transportation is being provided by one of the parents.)

Mr. Hornes, Mrs. Hernando and Mrs. Stephens to accompany the 1st Graders on a trip to the Newark Museum on May 15, 2013 at a cost of approximately \$26.00 per student to be borne by the parents.

Mrs. Cahill and Mrs. Gutkowski to accompany the Second Graders to Montclair State University to see the play "Ramona Quimby" on May 23, 2013 at a cost of \$15.00 to be borne by the parents.

Ms. Loverich, Mr. Cannici and Ms. Schwarz to accompany the Fifth Graders to Liberty Science Center on May 28, 2013 at a cost of \$35.00 to be borne by the parents.

Ms. Loverich, Mr. Cannici and Ms. Schwarz to accompany the Fifth Graders to Yogi Berra Stadium in Little Falls on May 29, 2013 fees associated with this trip are being paid for by DARE.

Mrs. Hamilton and Mrs. Raimondi to accompany the 3rd Graders on a trip to Liberty Science Center on June 10, 2013 at a cost of \$30.00 to be borne by the parents.

Motion by _____, second by _____,
Roll Call

JE SA TC ML DL MS PB

2412 HOME INSTRUCTION DUE TO HEALTH CONDITION

R6. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the following students for home instruction as listed below.

Student - 16004 - 3 hours a week until the last week of school.
Student - 13310 - 10 hours a week until the last week of school.

Motion by _____, second by _____,
Roll Call

JE SA TC ML DL MS PB

PERSONNEL RESOLUTIONS P1-P7

POLICY #4111 – HIRING – CERTIFIED PERSONNEL

***P1. RESOLVED:** that on the recommendation of the Superintendent, the Board of Education appoints Keely Coffey to the position of Maternity Leave Replacement Kindergarten Teacher (no benefits) starting on or before May 13, 2013 until the end of the 2012-2013 school year, on BA, Step 1 at a per diem rate of \$227.00.

Motion by _____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

POLICY #3240 – PROFESSIONAL DEVELOPMENT

***P2. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

Ms. Vafegh to attend the NJSHA 2013 Conference in Long Branch NJ on April 25 & 26, 2013 at a cost of \$250.00 to the district for registration (Title II)

Mrs. Hurd and Mr. Ammerman to attend 2013 SNAP Conference in Garfield on April 24, 2013 at no cost to the district for registration.

Mrs. O'Rourke to attend "Common Core Mathematics Standards" in Newark on May 8, 2013 at a cost of \$219.00 to the district for registration. (Title I)

Mrs. Aiello to attend "Using Power solving Social Skills Program" in River Edge on May 3, 2013 at no cost to the district for registration.

Motion by _____, seconded by _____

Roll Call

JE SA TC ML DL MS PB

POLICY #4111 – HIRING- CERTIFIED PERSONNEL

***P3. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education offers a contract of employment for the 2013-2014 school year thereby granting her tenure:

Jennifer O'Brien BA Step 3

Salary and Step to be determined upon settlement of the master contract for the 2013-2014 school year.

Motion by _____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

***P4. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education offers contracts of employment for the 2013-2014 school year to the following non-tenured teachers:

Cathleen Hernando BA Step 3

Jo-Ann Ebersbach BA+15 Step 3 (3/5Teacher)
Maria Leccese BA Step 1
Sarah Vafegh MA Step 1

Salaries and Step for the above employees to be determined upon settlement of the master contract for the 2013-2014 school year.

Motion by ____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

***P5. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the following substitute teachers (pending criminal history) for the remainder of the 2012-2013 school year at a rate of \$85.00 per day:**

Christine Dam

Motion by ____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

POLICY #4431.1 – FAMILY LEAVE

***P6. RESOLVED: that the Board of Education does hereby approve the request of Mrs. Dana Repka to extend her maternity leave (unpaid/ no benefits) for the 2013/2014 school year, as per the contract.**

Motion by ____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

***P7. RESOLVED: that on the recommendation of the Superintendent, the Board of Education rescinds Mrs. Angela Jacobus receiving \$31.00 per hour for conducting NJ ASK Preparation classes.**

Motion by ____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

POLICY #9541 – STUDENT TEACHERS/INTERNS

P8. RESOLVED: that the Board of Education approve the following Junior Practicum Student placement for William Paterson University.

Grisela Pervizi- William Paterson Student- Practicum- Mrs. Johnson's classroom

Motion by ____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

9180 SCHOOL VOLUNTEERS

P 9 . RESOLVED upon recommendation of the Superintendent the Board of Education approves the following persons, as volunteers in the mentioned classrooms.

Jay Locquiao- Englewood Academies- Mr. Grossman’s classroom
 Carly Shurba- Bergen Community College -Mrs. Hani’s classroom

Motion by _____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

FINANCE AND INSURANCE-RESOLUTIONS F1-F6

Upon the recommendation of the Business Administrator to the Superintendent:

POLICY #6460 PAYMENT OF GOODS AND SERVICES

F1. RESOLVED: that the Rochelle Park Board of Education approve the April 2013 Bill List as approved by the Finance Committee, attached and listed below:

A. Regular Bills- Fund 11	\$457,883.27
B. Regular Bills – Fund 20	\$31,199.32
C. Capital Projects-Fund 30	
D, Debt Service- Fund 40	\$1,498.75
E. Food Service- Fund 50	\$17,813.07
F. Enterprise- Fund 51	\$246.81
TOTAL PAYMENTS FOR MARCH	\$508,641.22
TOTAL DISBURSEMENTS	

ATTACHEMENT

Motion by _____, second by _____,

Roll Call

JE SA TC ML DL MS PB

POLICY #6820 FINANCIAL REPORTS

Monthly Budgetary Line Item Status Certifications

F2. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9(c) 3, as of February 30, 2013 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by _____, second by _____,

Roll Call

JE SA TC ML DL MS PB

Secretary & Treasurer's Reports

F3. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's Financial Reports for the month of February 2013.

ATTACHMENT

Motion by _____, second by _____,
 Roll Call

JE SA TC ML DL MS PB

POLICY#6660- STUDENT ACTIVITY FUND

F4. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the months of March 2013.

ATTACHMENT

Motion by _____, second by _____,
 Roll Call

JE SA TC ML DL MS PB

Transfers

F5. RESOLVED: that the Rochelle Park Board of Education approve the line item transfers for March 2013.

Attachment

DATE	Source Account	Target Account	Comments	Amount
March 4, 2013				\$20,000.00
March 13, 2013				\$11,341.00
March 27, 2013				\$46,000.00
			Total Transfers	\$77,341.00

Motion by _____, second by _____,
 Roll Call

ATTACHMENT

JE SA TC ML DL MS PB

F6. RESOLVED, that the Rochelle park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
RP Baseball	Softball field	Mid April to Mid-June- Weeknights & Saturdays. (priority given to Lions Softball & Maywood/RP Softball)	None
RP Baseball	Gym Auditorium	March 25,26,27, April 1, 2, 8,9, (coordinated with Rec. Basketball & Girls softball)	None
RP Baseball	Baseball Field	Mid April-Mid July-	None

		Weeknights and Weekends. (priority given to Lions Baseball)	
Maywood/RP Softball	Softball Field	Mid April- July Weeknights and Weekends. (priority given to Lions Softball)	None
Rochelle Park Cub Scouts Pack 188	Gym Auditorium – Cub Scout Card Game	Friday April 19, 2013 6-9 PM	None

Motion by _____, second by _____,
 Roll Call

JE SA TC ML DL MS PB

IX. Reports-Community Action Items

2013 School Year

Committees	Chairperson	Co-Chairperson
Finance	Mrs. Bilka	Mr. Esposito
Education	Mrs. Lauerman	Mrs. Leakas
Transportation	Mr. Scully	Mrs. Cravello
Building & Grounds	Mr. Esposito	Mr. Allos
Community & School Activities	Mr. Scully	Mr. Esposito
Legislation	Mrs. Bilka	Mrs. Cravello
Policy	Mr. Allos	Mrs. Lauerman
Board/Staff Relations	Mrs. Lauerman	Mrs. Leakas
Ad-Hoc Committees		
Negotiating	Mrs. Bilka	Mr. Allos, Mrs. Cravello, Alt Mrs. Leakas
Liaisons		
Joint Boards Coordination	Mrs. Cravello	Mrs. Leakas, Alternate
Bergen County School Boards	Mrs. Lauerman	Mrs. Cravello, Alternate
New Jersey School Boards	Mrs. Leakas	Mr. Scully, Alternative
Municipal Alliance Liaison	Mr. Allos	Mrs. Cravello, Alternate

VIII. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by _____, seconded by _____, to open public comment at _____pm.
 Roll Call

JE SA TC ML DL MS PB

Motion by _____, seconded by _____, to close public comment at _____pm.
 Roll Call

JE SA TC ML DL MS PB

X. Announcements

The next Caucus Meeting will be held on Monday, May 6, 2013 at 7:30 PM in the Media Center. The next Regular Meeting will be held on Monday May 13, 2013 at 7:30 PM in the Media Center.

XI. Executive Session Announcement (if Needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") will convene in Executive Session to discuss confidential matters which include:

NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____pm.
Roll Call

JE SA TC ML DL MS PB

Motion by _____, seconded by _____, to close Executive Session at _____pm.
Roll Call

JE SA TC ML DL MS PB

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____pm.
Roll Call

JE SA TC ML DL MS PB

XII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____pm.
Roll Call

JE SA TC ML DL MS PB